



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

****REVISED 06-05-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 30, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of June 4, 2018

| | | | |
|---|--|---|--|
| Monday June 4, 2018 | WI Counties Highway Association (WCHA) Summer Highway Conference *Parks Committee (Agenda Revised) | 8:00 a.m. 8:30 a.m. | Chula Vista Resort Hwy 13 North, WI Dells Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson |
| Tuesday June 5, 2018 | WI Counties Highway Association (WCHA) Summer Highway Conference Aging & Disability Resource Center Advisory Committee (ADRC) | 8:00 a.m. 1:00 p.m. | Chula Vista Resort Hwy 13 North, WI Dells Human Services 1541 Annex Rd, Jefferson |
| Wednesday June 6, 2018 | WI Counties Highway Association (WCHA) Summer Highway Conference Courthouse Security & Facility Meeting Building and Grounds Committee | 8:00 a.m. 8:30 a.m. 9:00 a.m. | Chula Vista Resort Hwy 13 North, WI Dells Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson |
| Thursday June 7, 2018 | Fair Park Committee | 8:30 a.m. | Fair Park Activity Center 503 N. Jackson Ave, Jefferson |
| Friday June 8, 2018 | *Solid Waste and Air Quality Committee (Agenda Revised) **WI River Rail Transit Commission (WRRTC) (Agenda Added) | 8:00 a.m. 10:00 a.m. | Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson Dane County Highway Garage 2302 Fish Hatchery Rd, Madison |
| Saturday June 9, 2018 | Lower Spring Lake Protection & Rehabilitation | 10:00 a.m. | Village Hall 100 Taft St, Palmyra |
| Sunday June 10, 2018 | No Scheduled County Meetings | | |



Agenda

Jefferson County Highway Committee Notice

WI Counties Highway Association (WCHA)
Summer Highway Conference
June 4 – 6, 2018
Chula Vista Resort
Hwy 13 North
Wisconsin Dells, WI 53965
8:00 A.M.

Attendees: **Committee Members:** Don Reese, Dick Schultz, Mike Wineke, Lloyd Zastrow, John Kannard
Highway Commissioner: William T. Kern

AGENDA TOPICS

WCHA Summer Highway Conference:

Members of the Highway Committee may attend the Wisconsin County Highway Association Summer Highway Conference, at the Chula Vista Resort, Wisconsin Dells, WI. No business will be conducted.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549
***REVISED 05-31-2018**

Date: Monday, June 4, 2018

Time: 8:30 a.m.

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Election of Parks Committee Chair, Vice-Chair, and Secretary
5. Overview of Open Meetings Law
6. Approval of the agenda
7. Approval of Park Committee Minutes for April 9, 2018
8. Communications
9. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
10. Discussion and Orientation on the Services Offered by the Parks Department
 - a. Jefferson County Parks
 - b. Bicycle Trails
 - c. Water Trails
 - d. Flood Mitigation Properties
 - e. Glacial Heritage Area
 - f. 1840 Grounds Maintenance for Jefferson County
 - g. Current Projects
- ~~11. *Discussion and Possible Action on Accepting Bids for Fabrication of the Interurban Recreation Trail Bridge over the Rock River~~
- ~~12. *Discussion and Possible Action on Accepting Bids for Installation of the Interurban Recreation Trail Bridge over the Rock River~~
13. Discussion and Possible Action on Pohlmann Park Silo
14. Discussion on Glacial River Trail Repair South of Fort Atkinson
15. Discussion on Korth Lane Reconstruction
16. Discussion on Jefferson County Flood Mitigation Management Plan
17. Discussion on Interurban Recreation Trail
18. Discussion on Historic Sites Preservation Council
19. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
20. Discussion on 2018 Parks Department Budget
21. Adjourn

Next scheduled meetings: July 2, 2018
 August 6, 2018
 September 3, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, June 5, 2018

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Ellen Haines, Russell Kutz, Marcia Bare, Carolyn Niebler, Connie Stengel, Ellen Sawyers, Jeanne Tyler, Mary Vohs

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 5/1/2018
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
9. Discussion and possible action on Requests for Waiver of Transportation Co-payment
10. Update on ACTI Grant Coalition with the City of Fort Atkinson
11. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
12. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
13. Discussion and Community Needs Survey Responses for Aging Plan
14. Discussion and update on the 2019 – 2023 Locally Developed Coordinated Public Transit – Human services Transportation Plan
15. Presentation on Community Action Coalitions (CAC) Community Needs Survey – Mallory Swenson, Community Engagement Specialist
16. Discussion on items for the Next Agenda
17. Adjournment

Next scheduled meetings: July 3, 2018
 August 7, 2018
 September 4, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, June 6, 2018 at 8:30 a.m.

Committee Members by SCR 68.05

*Robert F. Dehring
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*David Zarwell
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Mark Miller
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 7, 2018 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courthouse Security Plan Update:
 - a) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
 - b) Judges' parking area.
 - c) Discussion on internal alert system for courthouse emergencies.
 - d) WiFi issues in Branch 4
8. Convene in closed session pursuant to section 19.85 (1)(d) Wis. Stats. for discussion and possible action on considering strategy for crime detection or prevention related to circuit court judge security and safety.
9. Reconvene in open session
10. Tentative future meeting dates

| | |
|-------------------|-----------|
| September 5, 2018 | 8:30 a.m. |
| December 5, 2018 | 8:30 a.m. |
| March 6, 2019 | 8:30 a.m. |
11. Future agenda items
12. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, June 6, 2018
9:00 a.m.

Committee Members

Greg David, Gregg Patrick, Laura Payne, Mary Roberts, Alyssa Spaanem

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Election of Chair, Vice Chair and Secretary
8. Overview of Open Meetings Law
9. Introduction of policy oversight department heads
10. Approval of the April 4, 2018 Building and Grounds Committee meeting minutes
11. Discussion and possible action on bids for the following projects at Human Services:
 - Maintenance Shed Concrete
 - Maintenance Shed Construction
 - Parking Lot Install, Seal and Strip
12. Review 2018 Human Services Capital Projects
13. Discussion and possible action to purchase tile/floor scrubber
14. Discussion and possible action to ratify professional services agreement to overhaul chiller for the jail air conditioning system
15. Discussion on swine barn
16. Discussion and possible action on the Jefferson County Smoke Free Air Act
17. Discussion on Strategic Planning action steps related to Building and Grounds
18. Financial Reports (Jan-April 2018)
 - a. Central Services
 - b. MIS
19. Discuss future meeting schedule. Set next meeting date
20. Discuss potential agenda items for the Committee's next meeting
21. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, June 7, 2018

Time: 8:30 am

| | | |
|--------------------|------------------------------|------------------|
| Committee members: | Poulson, Blane (Chair) | Hartz, Peter |
| | Spaanem, Alyssa (Vice Chair) | Nelan, Conor |
| | White, Brandon (Secretary) | Hall-Kind, Debra |
| | Steindorf, Kathleen | |

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of May 3, 2018
6. Communication
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Overview of Open Meetings Law
9. Discussion and possible action on committee member shirt order for fair week
10. Discussion and possible action on Strategic Plan
11. Review of Community Feedback & Suggestions on Fair Operations
12. Discussion on how to improve and increase non-fair events
13. Discussion and possible action on Marketing Partnerships and Sponsorships
14. Review of Financial Report
15. Review of Supervisor's Report
16. Review of Office Report
17. Discussion and possible action on future meeting schedule and agenda items
18. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:30 a.m. on the 1st Thursday of the month:

July 5, 2018

Meetings to be held at 2:00 p.m. outside the main gate off Puerner Street:

July 11, 2018

July 12, 2018

July 13, 2018

July 14, 2018

July 15, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.



Jefferson County Solid Waste/Air Quality Committee

Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549

REVISED 05-31-2018

June 8, 2018 - 8:00 a.m.

Members: Don Reese-Chair, Greg David, Peter A. Hartz, Alyssa Spaanem and Dick Schultz

Staff: Sharon Ehrhardt, Matt Zangl, Sarah Higgins and Lindsey Schriener

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Approval of the Agenda
5. Election of Committee Chair, Vice Chair and Secretary
6. Overview of Open Meetings Law
7. Introductions of Solid Waste/Air Quality Staff Members
8. Public Comment (Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Communication
10. Approval of Minutes – March 16, 2018
11. Discussion and Possible Action-Deer Track Park Landfill with Don Smith
 - a. Landfill Updates
12. Discussion and Possible Action-Updates from Ixonia and Watertown Recycling
 - a. Schultz Retirement
 - b. Vic Karaliunas Update
13. Discussion and Possible Action-Clean Sweeps for 2018
 - a. Summary Clean Sweep April 6 & 7, 2018
 - b. Donation Updates
 - c. Insurance Coverage Clean Sweeps
 - d. Invited Local Legislators to April Clean Sweep
 - e. Recycling Event – June 23, 2018 – 10:00 a.m. - Noon
 - f. 2018 E-Cycle Wisconsin Stakeholder Meeting
 - g. *Support letters to Ann McCall-Communication and Project Manager & Watertown Health Department-Healthy Communities Designation Program
 - h. *Support letter to Senator Miller and Local Legislators for E-Cycle Bill Changes
14. Discussion and Possible Action - Drug Collection Updates
 - a. Update - Jefferson County Drug Coalition
 - b. Update – April 12, 2018 Screening “Written Off”
 - c. Spring DOJ Collection Updates
 - d. County Board Resolutions for Merit Award
 - e. June 19 at Fort Atkinson Police Department - Clean Sweep Program Merit Award for the Sheriff’s Office & Police Department
15. Discussion and Possible Action – DNR Storm Debris Summary – Ehrhardt
16. Discussion and Possible Action – AROW (Associated Recyclers of Wisconsin), SWANA (Wisconsin Badger Chapter-Solid Waste Association of North America) and WCSWMA (WI Counties Solid Waste Management Association) Conference Updates – Ehrhardt
 - a. www.becomingstewards.org – Public TV project for AROW, SWANA and WCSWMA

- b. Possible donation to the public TV project
 - c. AROW letter to Representative John Nygren for legislation related to the management of pharmaceutical waste
 - d. AROW and Waste Management Continue to Build Wisconsin's Recycling Resource
 - e. WCSWMA – The need for County involvement – New Website: www.wcswma.org
 - f. WCSWMA Scholarships available on line.
 - g. 2019 WIRMC – Holiday Inn – Stevens Point
17. Discussion and Possible Action – Updates for AROW Product Stewardship Conference Call and WI Council on Recycling Meeting
- a. National Sword – China “Implementation Plan for Prohibiting the Entry of Foreign Garbage and Advancing the Reform of the Solid Waste Management Measures”
18. Discussion and Possible Action – Compost Bins & Party/Camping Pop-Ups
19. Discussion and Possible Action – Dairy Breakfast – May 19, 2018
20. Discussion and Possible Action – Jefferson County Fair – July 11-15
- a. Fair Booth
21. Discussion and Possible Action – Carton Recycling News Release and Update.
22. Discussion and Possible Action – Water Fountains to Fill Water Bottles.
23. Upcoming Meeting Dates and Possible Agenda Items.
24. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin
53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website

www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH •
WALKIESHA

SUBJECT: Friday June 8th, 2018 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, June 8th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2018

January 5

February 16

March 9

April 6

May 4

June 8

July 6

August 10

September 7

October 5

November 9

December 7

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

WRRTC MEETING NOTICE & AGENDA

Wisconsin River Rail Transit Commission

Meeting - Friday, June 8th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft May 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Possible discussion and approval of Sauk City Bridge Demolition Final Invoice.
 - Treasurer's Report for June and Payment of Bills

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

10 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

15 minutes estimated | Update

11. **WRRTC Communications and Administrator's Report** – Honer, Admin.

10 minutes estimated | Update and Action

12. **Discussion and Action to approve WRRTC Insurance Policy Renewal** – Honer, Admin.

10 minutes estimated | Update and Possible Action

13. **Discussion and Possible Action on 2018 and 2019 Draft Budgets** – Gene Gray, Treasurer

10 minutes estimated | Update and Action

14. **Discussion and Action on FRPP Support Letter** – Lucht, WSOR

10 minutes estimated | Update

15. **Presentation and Discussion on Traffic on WRRTC Lines** – Kedzior, WisDOT

16. Action Item. **Adjournment**

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

3rd Quarterly Meeting

Village Hall

100 Taft Street

Palmyra, WI

June 9, 2018 10:00 A.M.

*Members: Carol Dixon, President; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer; Blane Poulson, County Board Rep;
Kathy Weiss, Village of Palmyra Rep*

- Call to order (Carol)
- Reading of Minutes for April 21st, 2018 (Debby)
- Treasurer's Report (Vicki)
- Chemical Treatment Update (Carol)
- Vote on Summer Plant Survey
- Weed Harvesting Report (Jim)
- Shoreland Restoration Workshop Summary (Debby)
- Dam Repair Update (Kathy)
- Appointment of Nominating Committee
- Vote on Proposed No Wake Ordinance Changes
- Open Forum
- Next Meeting Date – August 25, 11am
- Adjournment